

Observations in ELT Syllabus

Class timetable

Friday 12:30 – 14:00 /

Observation schedule below

Class location

Main Building, room 111 /

Gymnázium Nad Štolou

(map below)

Teacher

Mgr. Lucie Jiránková

Email

Lucie.Jirankova@ff.cuni.cz

Office Location

Main Building, room 105

Office Hours

Friday 9:30 – 10:30

(or e-mail me for individual consultations)

Course Overview

The aim of the seminar is to connect theoretical and practical preparation of future English teachers through pedagogical observations at selected secondary schools and language schools, and through follow-up analyses and discussions about key aspects of teaching practice such as lesson planning, evaluation, material selection and adaptation, cooperation with parents, beginner teachers etc.

The core of the seminar comprises of observations of secondary-school teachers and their follow-up analysis in the presence of the teacher. The students will be acquainted with various observation techniques, will be able to apply them in practice, and choose appropriate techniques for different purposes. They will also learn to give feedback to the teacher through observation protocols and class discussions. They will further familiarize themselves with possible application of observation skills for the purposes of pedagogical, didactic, and action research.

The course is designed as a training for a compulsory pedagogical practicum (a part of the pedagogical minimum) and develops reflexive approaches towards the teaching profession.

Course Materials

Somogyi-Tóth, K. *Observation Tasks: A workbook for student teachers*. (in Moodle)

Requirements

- participation in all three secondary-school observations and the follow-up discussion seminars
- active participation in the rest of the seminars
- maximum 3 excused absences
- observation protocols, analyses, and reflective evaluations for all three observations (to be uploaded in Moodle by 29th December)
- a written evaluation and comparison of the three teachers (to be uploaded in Moodle by 29th December)
- a final reflective feedback on the whole course (to be uploaded in Moodle by 31st January)
- **All requirements need to be met by the given deadline; its violation will result in failing the course.**

Course Schedule

Week	Topic/Observation	Details
Week 1: 4th October 12:30 – 14:00 (P111)	Introduction to observation	Aims and tasks, forms of an observation protocol, seminar requirements
14:10 – 15:40 (P111)	Hands-on observation	Preparing for the observation, writing the protocol, giving feedback (training)
Week 2: 11th October	No class	
Week 3: 18th October	No class	
Week 4: 25th October	No class	
Week 5: 1st November	Observation of a recorded lesson (Faculty Language School JazykoFFka)	In-class observation, analysis, and feedback to the observed teacher
Week 6: 7th & 8th November	Observation 1 at Gymnázium Nad Štolou (Anna-Marie Bucci) Meeting at 7:50 in front of the school Rooms 220 (S2A), 414 (1S), 219 (O8B), and 512 (2S)	Thursday: 1 st – 4 th lesson, tasks: <ul style="list-style-type: none"> • 1: teacher's language use • 2: questions • 3: instructions • 4: impressionistic observation
	In-class analysis of the observation	
Week 7: 12th & 15th November	Observation 2 at Gymnázium Nad Štolou (Dana Bimková) Meeting at 7:50 in front of the school Rooms 315 (P1B), 418 (4A), and 417 (1A)	Tuesday: 1 st , 3 rd , and 4 th lesson, tasks: <ul style="list-style-type: none"> • 1: time and class management • 3: learning environment, textbook, and material • 4: impressionistic observation
	In-class analysis of the observation	
Week 8: 22nd November	Observation of a recorded lesson (Faculty Language School JazykoFFka)	In-class observation, analysis, and feedback to the observed teacher
Week 9: 28th November	No class	
Week 10: 5th & 6th December	Observation 3 at Gymnázium Nad Štolou (Kateřina Picková) Meeting at 8:45 in front of the school Rooms 415 (1S), 217 (S7B), and 109 (2A)	Thursday: 2 nd , 4 th , and 5 th lesson, tasks: <ul style="list-style-type: none"> • 2: handling problems, discipline, error correction • 4: lesson components and lesson planning • 5: impressionistic observation

Week	Topic/Observation	Details
In-class analysis of the observation		
Week 11: 13 th December	Observation of a recorded lesson (Faculty Language School JazykoFFka)	In-class observation, analysis, and feedback to the observed teacher
Week 12: 20 th December	Reflection lesson	Observation protocols in the teacher's portfolio, self-reflection Reflection of the seminar Final discussion with all three JazykoFFka teachers, key aspects of teaching
Week 13: 27 th December	No class (Christmas holidays)	! 29/12 - deadline
Week 14: 3 rd January	No class (Christmas holidays)	! 29/12 - deadline
Week 15: 10 th January	Final reflection with all three high-school teachers	Feedback on the observation protocols General discussion, key aspects of teaching

Deadline Schedule

Deadline	Subject
29 th December	Observation protocols, analyses, and reflective evaluations for each of the three observations
29 th December	A written evaluation and comparison of the three teachers
31 st January	A final reflective feedback on the whole course

Recommended literature list

- Bailey, K. M. (2006) *Language teacher supervision. A case-based approach*. Cambridge: Cambridge University Press.
- Bitljanová, V. & Edwards, S. & Pekařová, I. (2000) *Práce se studenty na praxi ve škole. Příručka pro mentory*. Liberec.
- Čapek, R. (2001) *Pedagogická praxe pro studenty: Od hospitace k souvislé praxi*. Hradec Králové: Gaudeamus.
- Malderez, A. & C. Bodóczky. (1999) *Mentor courses*. Cambridge: Cambridge University Press.
- Mason, J. (2002) *Researching your own practice*. London: Routledge.
- Saginer, N. (2008) *Diagnostic classroom observation*. Thousand Oaks: SAGE. Corwin Press.

Wajnryb, R. (1992) *Classroom observation tasks: A resource book for language teachers and trainers*. Cambridge: Cambridge University Press.

Walker, R. & C. Adelman (2005) *A guide to classroom observation*. London: Routledge.

Wragg, E.C. (1999) *An Introduction to Classroom Observation*. London: Routledge.

Gymnázium Nad Štolou

Nad Štolou 1510/1, 170 00 Prague 7-Letná



Gymnázium Nad Štolou



Tram 1, 2, 8, 12, 25, 26, 91, 93, 96 (Korunovační stop)

